

The Association of British Dispensing Opticians (ABDO)
Report of the outcomes of the adaptation to the GOC education & training requirements
Level 6 Diploma in Contact Lens Practice
ABX-CL1-ETR
Report confirmed by GOC 10 April 2025

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SECTION ONE – ABOUT THIS DOCUMENT

1.1 ABOUT THIS DOCUMENT

This report outlines the outcomes of the review of ABDO's (awarding organisation) adapted Level 6 Diploma in Contact Lens Practice qualification (qualification) against the *Requirements for Approved Qualifications for Contact Lens Opticians* (April 2022).

It includes:

- Feedback against each relevant standard (as listed in the Adaptation Form).
- The status of all the standards reviewed as part of the adaptation process (which includes the formal response process).
- Any action ABDO is required to take.

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SECTION TWO – PROVIDER DETAILS

2.1 TYPE OF PROVIDER	
Provider <i>Sole responsibility for the entire route to registration.</i>	<input type="checkbox"/>
Awarding Organisation (AO) <i>Sole responsibility for the entire route to registration with centres delivering the qualification(s).</i>	<input checked="" type="checkbox"/>

2.2 CENTRE DETAILS	
Centre name(s)	<ul style="list-style-type: none"> • ABDO College • Bradford College

2.3 EXTERNAL PARTNERS DELIVERING AND/OR MANAGING AREAS OF THE QUALIFICATION
Not applicable.

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SECTION THREE – QUALIFICATION DETAILS

3.1 QUALIFICATION DETAILS	
Qualification title	Level 6 Diploma in Contact Lens Practice
Qualification level	Level 6 (Regulated Qualifications Framework [RQF])
Duration of qualification	18 months
Number of cohorts per academic year	Three
Month(s) of student intake	<ul style="list-style-type: none"> September and January (ABDO College) September (Bradford College)
Delivery method(s)	<ul style="list-style-type: none"> Distance learning course (ABDO College) Day release programme (Bradford College)
Alternative exit award(s)	Trainees exiting the qualification before completion can request a certificate of achievement detailing previous achievements against the six units of the Level 6 Diploma in Contact Lens Practice qualification.
Total number of students per cohort	70

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SECTION FOUR – SUMMARY OF THE OUTCOMES OF THE ADAPTATION PROCESS

4.1 QUALITY ASSURANCE ACTIVITY	
Type of activity	Review of the awarding organisation's adapted Level 6 Diploma in Contact Lens Practice qualification against the <i>Requirements for Approved Qualifications for Contact Lens Opticians</i> (April 2022).

4.2 GOC REVIEW TEAM	
Officer	Georgia Smith – Education Development Officer
Manager	Lisa Venables – Education Development Manager
Decision maker	Samara Morgan – Head of Education & CPD Development
Education Visitor Panel (panel) members	<ul style="list-style-type: none"> Jane Andrews – Lay Chair Professor John Siderov – Optometrist member Mark Chatham – Dispensing Optician and Contact Lens Optician member Dr John Deane – Lay member

4.3 SUMMARY OF CONDITIONS AND RECOMMENDATIONS	
Conditions	The qualification has been set one condition against the following standards: <ul style="list-style-type: none"> S3.4
Recommendations	The qualification has been set four recommendations against the following standards: <ul style="list-style-type: none"> S2.1 S3.2 S3.5 S4.1
<p>Commentary against all of the standards reviewed are set out in section 4.4.</p> <p>The qualification will remain subject to the GOC's quality assurance and enhancement methods (QAEM) on an ongoing basis.</p>	

4.4 STANDARDS OVERVIEW
<p>The standards reviewed as part of the adaptation process for approved qualifications (as outlined in the Adaptation Form*) are listed below along with the outcomes, statuses, actions, and any relevant deadlines. Actions may include the following:</p> <ul style="list-style-type: none"> A condition is set when the information submitted did not provide the necessary evidence and assurance that a standard is met; further action is required. A recommendation is set when the information submitted currently provides the necessary evidence and assurance that a standard is met. However, the GOC has identified this may be an area that could be enhanced or that will need to be reviewed to ensure the standard continues to be met.

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- **No further action** is required – the information submitted provides the necessary assurance that a standard is met.

*The following standards listed were **not** reviewed as part of the adaptation process but are monitored as part of the GOC's Quality Assurance and Enhancement Methods (QAEM):

- Standard one - public and patient safety: S1.1, S1.2, S1.3, S1.4
- Standard two - admissions of students: S2.2, S2.3, S2.4, S2.6
- Standard three - assessment of outcomes and curriculum design: S3.7, S3.8, S3.9, S3.10, S3.16, S3.17
- Standard four - management, monitoring and review of approved qualifications: S4.1, S4.4, S4.5, S4.6, S4.7, S4.8, S4.9, S4.10, S4.12
- Standard five - leadership, resources and capacity: S5.3, S5.4, S5.5

Further details on the evidence that the awarding organisation was required to complete or submit as part of the education and training requirements (ETR) adaptation process can be found on our [qualifications for contact lens opticians](#) webpage.

Standard no.	S2.1
Standard description	Selection and admission criteria must be appropriate for entry to an approved qualification leading to specialist entry to the GOC register as a contact lens optician including relevant health, character and fitness to practise checks. For overseas trainees, this should include evidence of proficiency in the English language of at least level 7 overall (with no individual section lower than 6.5) on the International English Language Testing System (IELTS) scale or equivalent.
Status	MET – a recommendation has been set
Deadline	Friday 30 May 2025
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's draft 'FBDO Contact Lens Centre Agreement' that demonstrates: <ul style="list-style-type: none"> ○ It is the responsibility of each centre to ensure that the relevant trainee health, character and fitness to practice checks are carried out. ○ It is the responsibility of each centre to ensure that the appropriate English language proficiency checks and levels are in place. • Narrative provided in support of the adaptation and formal response processes of how ABDO monitors compliance of its centres, including details of: <ul style="list-style-type: none"> ○ Quality assurance activity plans and mechanisms. ○ Audit activities. ○ Awarding Organisation and centre meeting schedules. • Narrative provided in support of the formal response process.

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	<p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • Relevant trainee health, character, and fitness to train checks will be carried out by each centre of the awarding organisation. • English language and proficiency checks will be carried out by each centre of the awarding organisation. • Adherence to the required IELTS level will be the responsibility of each centre of the awarding organisation. • The Awarding Organisation has mechanisms in place to assure itself that the centres comply with the centre agreements. <p>Although the information reviewed provided sufficient assurance that this standard is met, a recommendation has been set in relation to this standard as the GOC considers that it can be enhanced.</p> <p>Possible areas of evidence that can be submitted, are (this list is non-exhaustive):</p> <ul style="list-style-type: none"> • The signed and finalised centre agreements between the awarding organisation and each of its centres.
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Standard no.	2.5
Standard description	Recognition of prior learning must be supported by effective and robust policies and systems. These must ensure that trainees admitted at a point other than the start of a programme have the potential to meet the outcomes for award of the approved qualification. Prior learning must be recognised in accordance with guidance issued by The Quality Assurance Agency for Higher Education (QAA) and/or Ofqual / Scottish Qualifications Authority (SQA) / Qualifications Wales / Department for the Economy in Northern Ireland and must not exempt trainees from summative assessments leading to the award of the approved qualification.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'Four Attempt Policy'. • The Awarding Organisation's 'Student Protection Plan'. • The Awarding Organisation's 'Policy for Reasonable Adjustments'. • The Awarding Organisation's Recognition of Prior Learning Policy'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has a clear and appropriate recognition of prior learning policy.

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	<ul style="list-style-type: none"> The awarding organisation will appropriately monitor the application of recognition of prior learning through its recognition of prior learning policy and audit process.
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Standard no.	S3.1
Standard description	There must be a clear assessment strategy for the award of an approved qualification. The strategy must describe how the outcomes will be assessed, how assessment will measure trainees' achievement of outcomes at the required level (Miller's Pyramid) and how this leads to an award of an approved qualification.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> A completed 'template 2 – criteria narrative'. A completed 'template 4 – assessment strategy'. A completed 'template 5 – module outcome map'. The Awarding Organisation's 'Diploma in Contact Lens Practice Syllabus'. The Awarding Organisation's 'Assessment Evidence'. The Awarding Organisation's 'Practical Examiners Guide'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> Assessments are internally and externally moderated. The awarding organisation has clear and appropriate marking criteria. The awarding organisation clearly identifies where learning outcomes are assessed.

Standard no.	S3.2
Standard description	The approved qualification must be taught and assessed (diagnostically, formatively and summatively) in a progressive and integrated manner. The component parts should be linked into a cohesive programme of academic study, clinical experience and professional practice (e.g., Harden's spiral curriculum), introducing, progressing and assessing knowledge, skills and behaviour until the outcomes are achieved.
Status	MET – a recommendation has been set
Deadline	Response to the recommendation(s) set to be submitted in the 2024/25 annual monitoring submission.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> A completed 'template 2 – criteria narrative'. A completed 'template 4 – assessment strategy'.

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	<ul style="list-style-type: none"> • A completed 'template 5 – module outcome map'. • The Awarding Organisation's 'ABDO Diploma in Contact Lens Practice Syllabus 2024' document'. • The Awarding Organisation's 'GOC Outcomes and Indicators Mapped to Contact Lens Syllabus' document. • Narrative provided in support of the formal response process. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation sufficiently demonstrates how each outcome will be taught and assessed in a progressive and integrated manner, mapped to the outcome. • The awarding organisation appears to have assessment methods and design appropriate to the qualification type and level. <p>Although the information reviewed provided sufficient assurance that this standard is met, a recommendation has been set in relation to this standard as the GOC considers that it can be enhanced.</p> <p>Possible areas of evidence that can be submitted, are (this list is non-exhaustive):</p> <ul style="list-style-type: none"> • Examples and/or templates of the student experience surveys. • Evidence demonstrating how the student experience surveys are reviewed, providing examples of where student feedback may have informed decision making.
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Standard no.	S3.3
Standard description	Curriculum design and the assessment of outcomes must involve and be informed by feedback from a range of stakeholders such as patients, employers, trainees, supervisors, members of the eye-care team and other healthcare professionals.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's list of consultation participants. • The Awarding Organisation's 'Contact Lens Syllabus Discussions (Stakeholder Presentation)'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has engaged in stakeholder consultation which informed the qualification design and assessment.

Standard no.	S3.4
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Standard description	The approved qualification must provide experience of working with patients (such as patients with disabilities, children, their carers, etc); inter-professional learning (IPL); and teamwork and preparation for entry into the workplace in a variety of settings (real and simulated) such as clinical practice, community, manufacturing, research, domiciliary and hospital settings (for example, Harden's ladder of integration). This experience must increase in volume and complexity as students progress through a programme.
Status	NOT MET – a condition has been set
Deadline	Friday 02 May 2025
Rationale	<p>The evidence did not provide the necessary assurance and therefore this standard is NOT MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • A completed 'template 4 – assessment strategy'. • A completed 'template 5 – module outcome map'. • The Awarding Organisation's 'ABDO Diploma in Contact Lens Practice Syllabus 2024' document'. • The Awarding Organisation's 'GOC Outcomes and Indicators Mapped to Contact Lens Syllabus' document. • The Awarding Organisation's 'ABDO Contact Lens Training Diary 2022'. • The Awarding Organisation's 'Contact Lens Supervisor Guidance Notes 2022'. • The Awarding Organisation's 'Contact Lens Case Records Guidance Information September 2022'. • The Awarding Organisation's 'Practice Visit Documentation'. • Narrative provided in support of the formal response process. <p>The evidence did not provide the necessary assurance that this standard is met. There was insufficient evidence in the following areas:</p> <ul style="list-style-type: none"> • Where IPL has been specifically incorporated into the qualification. <p>Possible areas of evidence that can be submitted are (this list is non-exhaustive):</p> <ul style="list-style-type: none"> • Clear and specific examples of when and how IPL has been incorporated into the qualification.

Standard no.	S3.5
Standard description	The outcomes must be assessed using a range of methods and all final, summative assessments must be passed. This means that compensation, trailing and extended re-sit opportunities within and between modules where outcomes are assessed is not permitted. Summative assessments directly related to the outcomes demonstrating unsafe practice must result in failure of the assessment.
Status	MET – a recommendation has been set

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Deadline	Response to the recommendation(s) set to be submitted in the 2024/25 annual monitoring submission.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • A completed 'template 4 – assessment strategy'. • A completed 'template 5 – module outcome map'. • The Awarding Organisation's 'ABDO Diploma in Contact Lens Practice Syllabus 2024' document'. • The Awarding Organisation's 'GOC Outcomes and Indicators Mapped to Contact Lens Syllabus' document. • Narrative provided in support of the formal response process. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • Various assessment types are utilised within the qualification. • Final summative assessments measure trainees' achievement of the learning outcomes. <p>Although the information reviewed provided sufficient assurance that this standard is met, a recommendation has been set in relation to this standard as the GOC considers that it can be enhanced.</p> <p>Possible areas of evidence that can be submitted, are (this list is non-exhaustive):</p> <ul style="list-style-type: none"> • Evidence of the creation of a document/tool that trainees can use to understand the timeline of assessments and resubmission opportunities (e.g., a diagram or flowchart). • How mitigating circumstances are considered and managed where a trainee is reattempting an assessment.

Standard no.	S3.6
Standard description	Assessment (including lowest pass) criteria, choice and design of assessment items (diagnostic, formative and summative) leading to the award of an approved qualification must ensure safe and effective practice and be appropriate for a qualification leading to specialist entry to the GOC register as a contact lens optician.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'.

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	<ul style="list-style-type: none"> • A completed 'template 4 – assessment strategy'. • A completed 'template 5 – module outcome map'. • The Awarding Organisation's 'Assessment Evidence'. • The Awarding Organisation's 'Practical Examiners Guide'. • The Awarding Organisation's 'Four Attempt Policy'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • Whilst teaching, learning and assessment methods for trainees with specific needs may be modified, the outcomes cannot be modified and must be met in full.
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Standard no.	S3.10
Standard description	There must be policies and systems in place to plan, monitor and record each trainee's achievement of outcomes leading to award of the approved qualification.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • A completed 'template 4 – assessment strategy'. • A completed 'template 5 – module outcome map'. • The Awarding Organisation's 'Diploma in Contact Lens Practice Syllabus'. • The Awarding Organisation's 'Four Attempt Policy'. • The Awarding Organisation's 'Certificate of Competence'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has clearly demonstrated how it tracks trainee achievement of outcomes. • There is a clear and robust process for ratification of achievement before final awards are issued to trainees.

Standard no.	S3.11
Standard description	The approved qualification must be listed on one of the national frameworks for higher education qualifications for UK degree-awarding bodies (The Framework for Higher Education Qualifications of Degree-Awarding Bodies in England, Wales and Northern Ireland (FHEQ) and the Framework for Qualifications of Higher Education Institutions in Scotland (FQHEIS)), or be a qualification regulated by Qfqual, SQA or Qualifications Wales. Approved qualifications leading to specialist entry to the GOC register as a contact lens optician must be at a minimum Regulated

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	Qualification Framework (RQF), FHEQ or Credit and Qualifications Framework Wales (CQFW) level 6 or Scottish Credit and Qualifications Framework (SCQF) / FQHEIS level 10.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • A completed 'template 5 – module outcome map'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation is recognised by Ofqual and is accredited in the National Qualifications Framework (NQF) as a level six qualification. • The qualification is appropriately set at RQF level six.

Standard no.	S3.12
Standard description	There must be a range of teaching and learning methods to deliver the outcomes that integrates scientific, professional and clinical theories and practices in a variety of settings and uses a range of procedures, drawing upon the strengths and opportunities of context in which the qualification is offered.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • A completed 'template 4 – assessment strategy'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has engaged in stakeholder consultation which informed the qualification design and assessment. • The awarding organisation utilises an appropriate variety of teaching and learning methods.

Standard no.	S3.13
Standard description	The approved qualification must integrate clinical experience (approximately 30 days / 225 hours) to enable the development of trainees' clinical experience to meet the outcomes. This must be under the supervision of a contact lens optician (with a minimum of two years' specialist registration) or optometrist (with a minimum of two years' registration and current experience of contact lens practice) and include

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	active involvement in the fitting and aftercare of a wide range of lens materials, designs and wearing modalities as well as management of complications arising from contact lens wear. (See also standard 4.)
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'ABDO Diploma in Contact Lens Practice Syllabus 2024' document. • The Awarding Organisation's 'GOC Outcomes and Indicators Mapped to Contact Lens Syllabus' document. • The Awarding Organisation's 'ABDO Contact Lens Training Diary 2022'. • The Awarding Organisation's 'Contact Lens Supervisor Guidance Notes'. • The Awarding Organisation's 'Personal Clinical Experience Chart'. • The Awarding Organisation's 'Practice Visit Documentation'. • Narrative provided in support of the formal response process. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • There is an appropriate number of hours of supervised integrated clinical experience for trainees.

Standard no.	S3.14
Standard description	The outcomes must be delivered and assessed in an environment that places study in an academic, clinical and professional context which is informed by research and provides opportunities for trainees to develop as learners.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'ABDO Qualification Centre Agreement' document. • The Awarding Organisation's 'Diploma in Contact Lens Practice Syllabus'. • The Awarding Organisation's 'Application for Practice Visit and In-Practice Competency Assessment' document. <p>The information reviewed evidenced, amongst other elements, that:</p>

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	<ul style="list-style-type: none"> • Trainees are given the opportunity to understand and learn from research. • The awarding organisation's learning in academic, clinical and professional contexts provides opportunities for trainees to develop as professionals.
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Standard no.	4.1
Standard description	There must be a clear management plan in place for the approved qualification's development, delivery, management, quality control and evaluation.
Status	MET – a recommendation has been set
Deadline	Response to the recommendation(s) set to be submitted in the 2024/25 annual monitoring submission.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'Exam Team Structure' document. • The Awarding Organisation's 'ABDO Examination Structure' document. • Narrative provided in support of the formal response process. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has identified risks and highlighted how these are controlled and mitigated. <p>Although the information reviewed provided sufficient assurance that this standard is met, a recommendation has been set in relation to this standard as the GOC considers that it can be enhanced.</p> <p>Possible areas of evidence that can be submitted, are (this list is non-exhaustive):</p> <ul style="list-style-type: none"> • Evidence or clarification on how risks attached to the delivery and management of placements and outcomes are recorded. • Examples of the risk registers (or equivalent) from ABDO and its centres.

Standard no.	S4.3
Standard description	The provider of the approved qualification must be able to accurately describe its corporate form, its governance and lines of accountability in relation to its award of the approved qualification.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	The evidence reviewed provided the necessary assurance that this standard is MET.

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	<p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'Articles of Association' document. • The Awarding Organisation's 'Organisation Structure' document. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has adequately demonstrated its corporate form, governance and lines of accountability.
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Standard no.	S4.12
Standard description	Trainees, and anyone who supervises trainees, must be able to provide feedback on progress and raise concerns. Responses to feedback and concerns raised must be recorded and evidenced.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'ABDO Qualification Centre Agreement' document which included details of: <ul style="list-style-type: none"> ○ How supervisors and trainees can raise concerns. ○ How supervisors and trainees can provide feedback. • The Awarding Organisation's 'Contact Lens Supervisor Guidance Notes'. • The Awarding Organisation's 'ABDO Exams Consultations Committee (AECCC) Report Form'. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • Trainees and supervisors are made aware of how to raise concerns. • Feedback and concerns are recorded and evidenced.

Standard no.	S5.1
Standard description	There must be robust and transparent mechanisms for identifying, securing and maintaining a sufficient and appropriate level of ongoing resources to deliver the outcomes to meet these standards, including human and physical resources that are fit for purpose and clearly integrated into strategic and business plans. Evaluations of resources and capacity must be evidenced together with evidence of recommendations considered and implemented.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	The evidence reviewed provided the necessary assurance that this standard is MET.

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	<p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • a completed 'adaptation form'. • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'Exam Team Structure' document. • The Awarding Organisation's 'ABDO Qualification Centre Agreement' document. • Narrative provided in support of the formal response process. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has appropriate risk management in place. • The awarding organisation has sufficient oversight of its centres, including any support they may require.
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Standard no.	S5.2
Standard description	<p>There must be a sufficient and appropriately qualified and experienced staff team. This must include:</p> <ul style="list-style-type: none"> • an appropriately qualified and experienced programme leader, supported to succeed in their role; • sufficient staff responsible for the delivery and assessment of the outcomes, including GOC registrants and other suitably qualified healthcare professionals benchmarked to comparable provision³; and • sufficient supervision of trainee learning in practice by GOC registrants who are appropriately trained and supported in their role.
Status	MET – no further action required at this stage
Deadline	Not applicable.
Rationale	<p>The evidence reviewed provided the necessary assurance that this standard is MET.</p> <p>Supporting evidence reviewed included, but was not limited to:</p> <ul style="list-style-type: none"> • A completed 'adaptation form'. • A completed 'template 2 – criteria narrative'. • The Awarding Organisation's 'Exam Team Structure' document. • The Awarding Organisation's 'ABDO Qualification Centre Agreement' document. • Narrative provided in support of the formal response process. <p>The information reviewed evidenced, amongst other elements, that:</p> <ul style="list-style-type: none"> • The awarding organisation has a suitably qualified, experienced, and named individual who is the programme leader. • Supervisors will be appropriately trained and supported in their role.

ADP-RPT Report of the outcomes of the adaptation to the education & training requirements			
Version	v1.0	Date version approved	29 January 2024
Version effective from	January 2024	Next review date	January 2026